

## NOTICE / PRESS RELEASE



### Westford Public Schools , Westford, MA

Is your child entering kindergarten next year?  
Is your child currently attending private kindergarten with the intention  
of transferring to Westford Public Schools for grade 1?

If so, please attend EARLY REGISTRATION at the  
Miller, Nabnasset, and Robinson Schools

Tuesday evening, March 6, from 6 to 8 PM or Wednesday morning, March 7, from 9 to 12 Noon

In accordance with Massachusetts Board of Education regulations, each child must attend school beginning in September of the calendar year in which he/she attains the age of six (6). Each child is required to attend school until reaching the age of sixteen (16).

The following is the entrance age policy (P5101) revised by the School Committee on November 10, 2008:

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**Kindergarten** – A child who is five (5) years of age, on or before September 1<sup>st</sup>, is eligible to enter kindergarten. The superintendent will not waive the age requirement for kindergarten entrance. Parents and legal guardians retain the right to request that their child be assessed for entrance into first grade in the following year.

**Grade 1** – A child who is six (6) years of age on or before September 1<sup>st</sup> is eligible to enter first grade. If space permits, the superintendent may waive the age requirement for entering first grade. Parents/guardians seeking an exception to the age requirement must,

- Notify the building principal in writing.
- Agree to bear any costs associated with this request, including the administration of the Westford Public Schools grade readiness assessment process.
- Provide the school with any requested school records.”

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The following documentation is required in order to enroll. Please bring the following with you when you come to register.

- 1. Birth certificate
- 2. Proof of residency (3 pieces of current documentation) Examples:
  - P & S or Notarized Rental Agreement
  - Valid drivers license (without sticker address)
  - Current utility bill
  - Current insurance bill (rental, home or car)
  - Tax bill
  - Pay stub with address
- 3. Proof of medical examination, immunization and lead test. Required immunizations: 5 DTap/DTP/DT/Td, 4 Polio, 2 Measles-Mumps-Rubella (MMR) 3 Hepatitis B, and 2 Varicella (chicken pox) unless exempted for medical or religious reasons. Additional information can be found on our Health Services page.

If applicable, the following information will also be required:

- 4. Current Individual Education Plan (for Special Education students)
- 5. Proof of guardianship
- 6. Court records of custody and visitation rights

The Massachusetts Department of Education requires the individual screening of kindergarten children for the determination of special needs assistance. To comply with this regulation, all enrolled kindergarten children will be screened in May 2012. Plans for this procedure will be shared with you at a later date in an announcement from the school principal and the Director of Pupil Services.